



## CONFIDENTIALITY, NONDISCLOSURE AND NON-SOLICITATION POLICY ACKNOWLEDGEMENT FORM

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This agreement between Exeter Limousine ("the Company or Company ") and ("Employee") is effective per the date signed and acknowledged below. Employee acknowledges that during the course of Employee's employment, The Company will make available to Employee trade secrets and valuable proprietary and confidential business information which may include, without limitation, Company's customer and prospect lists, referral sources and information, unique business plans, marketing plans, profit analysis, budget analysis, vendors, selling methods and trade techniques, employee lists, training, marketing, and selling materials, promotional materials, and other selling information.

Employee specifically acknowledges that all such information, whether reduced to writing or maintained in the mind or memory of Employee, derives independent economic value from its disclosure or use. Employee further acknowledges that the Company has made reasonable efforts to maintain the secrecy of such information and is the sole property of the company. Employee agrees that for the duration of employment and for a period of three (2) years following termination of employment with the company, and regardless of the reason for termination, Employee will hold the Company's Confidential Information in strict confidence and in trust for the sole benefit of the company. Employee agrees not to disclose the company's trade secrets for as long as the information is not known to the general public.

Employee will not directly or indirectly disclose, furnish disseminate, make available, or use for the benefit of any party other than the company, any Confidential Information or trade secrets of the company, its affiliated entities, or its employees, customers, vendors, or insurance carriers, without limitation as to when or how Employee may have acquired such information. Employee acknowledges that any disclosure, retention or use of such information for the benefit of any party other than the company shall constitute a misappropriation of Company Confidential information or trade secrets.

Employee also agrees that for the duration of this agreement and for a period of three (2) years following termination of employment with the company, regardless of the reason for termination, Employee will not solicit or induce any customer, prospective customer, or employee of the Company to terminate or reduce their business relationships with the Company.

Employee agrees that upon termination of employment with the Company, Employee shall return to the company in good condition, all company property, including without limitation all documents constituting or referring to Confidential Information or trade secrets of the company or its affiliated entities. In the event such items are not so returned, or if the Employee violates any other aspect of this agreement, The company will have the right to recover from Employee all reasonable damages, costs, attorneys' fees and other expenses incurred in searching for, taking, or recovering such property, or in otherwise enforcing this agreement. Employer further acknowledges that any violation of this agreement would result in irreparable harm to the company, and that the company will be entitled to seek immediate injunctive relief to prevent either actual or threatened violations of this agreement.

I acknowledge that I have received a copy read the information listed in this document as well as the Company policy on confidentiality, nondisclosure, and non-solicitation included in the employee manual. I understand this information and policy and concur with it.

Employee's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Employee's Printed Name: \_\_\_\_\_.